

**PTFA AGM on**  
**Wednesday 4<sup>th</sup> November 2020 at 2000 held by Zoom**

**Present** : Rachel Reid (RR), Andy Thurman (AT), Frances Brunsdon (FB), Lou Munn (LM), Emma Hart (EH), Damien Hart (DH), Emma Huxtable (EHu), Katie Schrieber (KS), Kerry Powell (KP), Tom Prudden (TP), Chantel Pepperrell (CP)

**1. Apologies**

Anita Emery and Rebecca Johnson

**2. Minutes of previous AGM**

No outstanding items, RR to sign off.

**3. Chairman's report**

RR introduced the PTFA committee and thanked them all for their time and support in the past year. Despite the lockdown due to the Coronavirus pandemic meaning schools shut from mid-March until the end of the Summer term, which resulted in no fundraising events, we have had another very successful year and we are all really proud of smashing our target again. The main reason for this is down to Emma Huxtable (our Supermarket Champion!), working behind the scenes to gain funding from the supermarkets and we have just found out that, we have another £1200 coming our way thanks to the Co-op local community fund – it appears a benefit of lockdowns is that people shop local!! We will continue to apply for as many of the supermarket schemes as we can this year to boost our funds in these challenging times. Our social events are somewhat limited at the moment but we are hoping to host a Christmas Quiz online later in the year.

Due to voting rules at the AGM we usually keep the PTFA committee to 8 people (as we have to have the same number of people (or more) present at the AGM in order to vote the committee in). With the 3 Officers plus the 3 Vice roles this leaves 2 additional places and we usually have a staff representative. The Committee members are responsible for voting for key decisions within the PTFA and are responsible for agreeing what we spend the funds on. We ask that they make a commitment to attend our regular meetings wherever possible. There are plenty of other opportunities to get involved and we have key roles outside of the Committee (such as Emma's Supermarket Champion role) for those people who would prefer to be involved in a more informal way.

I would also like to take this opportunity to thank Becca Hare and the teaching team at St Mary's for continuing to support the PTFA and helping us to achieve meaningful results for the children with our fundraising. Thank you also to Annette Funnell who ensures that PTFA news always makes it into the weekly school newsletter!

So, other key things this year...

- We now have regular PTFA digests via MailChimp (thanks to Andy for organising this for us)

- The web page for the PTFA has continued to grow and enables us to share information with everyone more effectively (thank you to Andy again for knowing how this all works!)
- Mr Grey has built our wonderful 'fit for purpose' shed which is not only more spacious and less spidery but has power and lights! A big thank you to Mr Grey for all the hours he put into making it such a success.
- We already raise funds by shopping through Easyfundraising. This year we hope to add Amazon Smile to our fundraising sources. Both of these enable people to raise money for us while doing their online shopping, which now more than ever is something very relevant and a good way of bringing money back to our local area!

#### So what next?

This school year we have been asked if we could focus our fundraising efforts on the 'Arts'. As part of the school's recent appeal to local companies for funds for books and the library, we are in the process of contacting local charities in order to try and raise funds specifically in this area.

We have a wonderful team within the PTFA and it has continued to go from strength to strength. A number of us have been leading the PTFA for a while now and it's time to let some fresh ideas take over! To enable the transition between Officers to be as smooth as possible we have decided to have a Vice Chair, Vice Treasurer and Vice Secretary moving forward so that people can find out more about the role before taking it on alone!

#### **4. Head Teacher's report**

LM read out the report from Miss Hare and Mr Procter :

Firstly, we would like to thank the PTFA for such fantastic support and incredible fundraising efforts last year.

Even with missing half a year of opportunities, the money has all been spent on new sports equipment in liaison with Mr Dolton. In fact, we spent so much with one company that we were rewarded with a £500 voucher which we were then able to spend on getting summer sports kit for the children who represent SMV at inter-school competitions! A special thank you to Emma Huxtable, whose efforts in getting involved with supermarket campaigns were especially valuable to the total amount raised last year.

The PTFA events always have such a fantastic atmosphere and are so well attended which is a huge credit to the work you all do on advertising them and getting parents involved. The Christmas Fair last year was really brilliant and we are so appreciative of all the hard work that goes in to smoothly putting on such a large event. For a small school, the PTFA at St Mary's certainly give other larger schools a run for their money!

This year, we would like to focus on 'The Arts' and purchasing more resources for art, D.T., drama and music. We often rely on parent donations for D.T. projects (materials etc.) and with the limitations in sharing resources that we have to abide by at the moment, an increase in musical instruments, DT tools and art supplies would be hugely beneficial.

Mrs Fry is leading drama across the Federation this year and is interested in looking at which resources would be useful for each class to help them incorporate drama into the curriculum. Mr Cline and Miss

Frankel (who both work at Chiddingly) are the Music and Art + D.T leads respectively, across the Federation. They will also be looking at resources that may be of interest to us and are needed to ensure the children experience a broad and balanced curriculum in all classes.

Once restrictions in schools are eased and we are once again allowed to invite companies in to run workshops, we would also be interested in have special off-timetable days around these subjects to allow children to immerse themselves in the arts for the day. One project we would like to create is an art installation linking to our school values and vision (similar to the cross that is displayed in the corridor here and the clay tiles that are on some of the exterior walls of the school with animals on them) where each child designs and creates something that will be displayed here for years to come.

We are also focusing on updating the books across the school and have received some generous donations from local businesses. Some of the PTFA raised money would be spent on updating books about the arts (artists, how-to books, music books etc.) to enhance the curriculum further – particularly since the topics for all classes have been updated in the last two years.

Thank you again for all the massive amount of hard work that you all do to raise money for the children at St Mary’s. We cannot express fully what a difference it makes to enhancing the children’s experience of primary school. Despite the difficulties this year is likely to present, we are very grateful for all of your support and enthusiasm in creating events to fund raise for our lovely school.

### 5. Treasurer’s report

AT delivered and explained the treasurer’s report and financial statement, no one had any questions. Please see attached at the end of the minutes.

### 6. Election of members

At the last PTFA meeting it was agreed that it would be good practise to try and get a vice person in for each committee officer in the hope that they could help out should the officer be unable to attend a meeting and to assist in a smoother transition when they stood down.

	<b>Position</b>	<b>Person</b>	<b>Nominated</b>	<b>Seconded</b>	
	Chair	Kerry Powell	Rachel Reid	Lou Munn	
	Vice Chair	Rachel Reid	Frances Brunsdon	Emma Huxtable	
	Treasurer	Andy Thurman	Rachel Reid	Lou Munn	
	Secretary	Frances Brunsdon	Emma Huxtable	Andy Thurman	
	General Committee	Anita Emery and or Emma Hart	Frances Brunsdon	Rachel Reid	
	Vice Secretary	Chantel Pepperrell	Rachel Reid	Emma Hart	
	Vice Treasurer	Tom Prudden *	Rachel Reid	Lou Munn	

\* See addendum

Rachel Reid to confirm with Anita Emery to see if she is happy to remain on the committee.

## 7. AOB

FB made a huge thank you to RR for her role as Chair in the several years that she has been in post. The PTFA is now in a really good place and much of the structure that she has put in place will make things so much easier going forward. It is hugely appreciated by all.

## 8. Date of next meeting

### Zoom meeting on Wednesday 18<sup>th</sup> November 2000

#### 2017-21 Fundraising Summary

	17/18	18/19	19/20	20/21
<b>Fundraising</b>				
Comedy Night	£ 668.56	£ -	£ -	
Christmas Fair	£ 1,417.08	£1,791.52	£1,584.44	
Jumble Sale	£ 324.45	£ 465.44	£ 443.01	
Bake sales	£ 192.32	£ 354.57	£ 173.54	
Disco	£ 205.14	£ 391.62	£ 435.00	
Summer Social	£ 684.21	£1,096.55	£ -	
May Fair	£ 185.27	£ 228.84	£ -	
Uniform Donations	£ 22.50	£ 27.23	£ 42.55	
EasyFundraising	£ 75.07	£ 439.54	£ 180.76	
Waitrose	£ 261.00	£ -	£ 228.00	
Co-op			£1,739.62	
Tesco			£1,166.00	
Rocking Horse	£ 36.60	£ 640.90	£ 417.00	
	<b>£ 4,072.20</b>	<b>£5,436.21</b>	<b>£6,409.92</b>	<b>£ -</b>
<b>Benefits to school</b>				
Leaver Hoodies	£ 120.00	£ 140.00	£ 160.00	
Class Fund	£ 540.00	£ 700.00	£ 700.00	£ 700.00
Camera	£ 159.00	-		
Author	£ 150.00	-		
Stock / Various	£ 57.97	-		
School Advert	£ 72.50	-		
Music Event	£ 1,200.00	-		
Willow Structure	£ 580.00	-		
Forest School Waterproofs	£ 59.90	-		
Gardening Club Supplies	£ 43.63	-		
Display Frame	£ 209.95	-		
Pirate Ship	£ 2,955.49	-		
PTFA - License	£ 65.00	£ 65.00	£ 65.00	£ 65.00
School Blinds	£ 1,821.72	-		
Christmas crackers		£ 40.00		
Book tokens for WBD		£ 20.00		
Laptops		£2,500.00		
Forest school equipment		£ 426.88		
Taps		£ 100.00		
Swimming		£ 400.00	£ 400.00	£ 400.00
Slack line		£ 24.99		
iPads		£2,377.07		
Shed			£1,100.00	
Playground equipment			£ 800.00	
Mr. D's kit list			£3,000.00	
Anti-bullying workshop			£ 265.00	
	<b>£ 8,035.16</b>	<b>£6,793.94</b>	<b>£6,490.00</b>	<b>£1,165.00</b>

**Addendum** : Subsequent to the meeting Tom needed to step down as Vice treasurer, but is happy to remain on the committee. AE is happy to remain on the general committee.