

xRisk assessment template

Company name: RBMS Ltd

Assessment carried out by: Haley Callahan

Date of next review: Constant review with Guidance Date assessment was carried out: 25.02.2021

This guidance is to be read in conjunction with any guidance from the schools we are working with. These are additional steps being taken to ensure the safety of RBMS tutors as well as the schools and students we are working with. All RBMS tutors will respect and honour all risk-assessments and procedures that the school is following.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Musical Instruments	Tutors and students sharing instruments	Students will be encouraged to bring their own instruments. Where this is not possible all instruments will be fully sanitised before and after use.	Students will wash their hands and use sanitiser before and after using the instruments. All RBMS instruments will be colour coded to avoid children switching instruments.	Tutors will clean the instruments and children will wash their hands.	During the lessons	

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Groups of Students	Students	All groups of students will be organised to ensure that they are taken by year group as to not break the year group bubble.	<p>The room will be fully cleaned and sanitised by the tutors before a new group of students comes in.</p> <p>Chairs will be pre-distanced at 1.5m.</p> <p>We will ensure not to add any additional children from other year groups to keep the bubbles in place as long as they are being used in schools.</p>	Tutor	Before and after lessons	
Travelling between schools	Students and Tutors	Tutors will be wearing face coverings at all times when teaching in school to ensure they are staying safe as they will be moving between settings. Tutors will	<p>Tutors will wear face coverings when teaching and on a school premises.</p> <p>Ensuring hands are constantly washed and all instruments fully sanitised between school use and</p>	Tutors	Before and during lessons	

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		<p>social distance at all times and will not be in schools for any reason other than teaching.</p> <p>All face coverings will be used responsibly whenever not being used will be stored in a Ziploc bag, and hands will be sanitised before and after use.</p>	<p>rotating instruments on 48 hour cycles where possible.</p> <p>They will be encouraged by RBMS to take their temperatures every morning.</p> <p>If they are showing any symptoms the lessons for that week will be re-arranged until a COVID-19 test can be taken, or they will self-isolate for 10 days.</p>			
Teaching Rooms	Students and Tutors	Spacing children out where possible to ensure social distancing is observed especially between tutor and students.	<p>Keeping all windows and doors open to ensure airflow in the room.</p> <p>Where possible and if allowed by the school teaching lessons outdoors</p>	Tutors	Before lesson	

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			to mitigate any additional risk.			
Vulnerable Staff	Tutors	All clinically vulnerable staff will be running on the online system and not coming into schools.	Get list of all vulnerable staff.	Alex Butler	Before going into school	DONE
Positive COVID-19 test	Tutors/ Students	Test and Trace system, and constant communication.	If there is a positive COVID-19 test of a RBMS student or tutor, we will report this immediately to any schools the tutor has been working in and the tutor will self-isolate at home and go get a test themselves. The results will be directly reported to the school as soon as possible.	Individual tutor and Alex Butler	If the case appears.	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

